

Overview and Scrutiny Committee



Forest Heath
District Council

Title:	Agenda																		
Date:	Thursday 8 March 2018																		
Time:	6.00 pm																		
Venue:	Council Chamber District Offices College Heath Road Mildenhall																		
Full Members:	<p style="text-align: center;">Chairman Simon Cole</p> <p style="text-align: center;">Vice Chairman Ruth Bowman J.P.</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;"><u>Conservative Members (8)</u></td> <td style="width: 33%;">Chris Barker</td> <td style="width: 33%;">Simon Cole</td> </tr> <tr> <td></td> <td>John Bloodworth</td> <td>Brian Harvey</td> </tr> <tr> <td></td> <td>Ruth Bowman</td> <td>Christine Mason</td> </tr> <tr> <td></td> <td>Rona Burt</td> <td>Nigel Roman</td> </tr> <tr> <td><u>West Suffolk Independent Members (1)</u></td> <td>David Palmer</td> <td></td> </tr> <tr> <td><u>UKIP Member (1)</u></td> <td>Reg Silvester</td> <td></td> </tr> </table>	<u>Conservative Members (8)</u>	Chris Barker	Simon Cole		John Bloodworth	Brian Harvey		Ruth Bowman	Christine Mason		Rona Burt	Nigel Roman	<u>West Suffolk Independent Members (1)</u>	David Palmer		<u>UKIP Member (1)</u>	Reg Silvester	
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Substitutes:	Named substitutes are not appointed																		
Interests – Declaration and Restriction on Participation:	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.																		
Quorum:	Three Members																		
Committee administrator:	Christine Brain Democratic Services Officer (Scrutiny) Tel: 01638 719729 Email: christine.brain@westsuffolk.gov.uk																		

Public Information



Forest Heath

District Council

Venue:	District Offices College Heath Road Mildenhall Suffolk, IP28 7EY	Tel: 01638 719000 Email: democratic.services@westsuffolk.gov.uk Web: www.westsuffolk.gov.uk
Access to agenda and reports before the meeting:	Copies of the agenda and reports are open for public inspection at the above address at least five clear days before the meeting. They are also available to view on our website.	
Attendance at meetings:	The District Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public.	
Public speaking:	<p>Members of the public who live or work in the District are invited to put one question or statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply.</p> <p>A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start.</p> <p>There is an overall time limit of 15 minutes for public speaking, which may be extended at the Chairman's discretion.</p>	
Disabled access:	The public gallery is on the first floor and is accessible via stairs. There is not a lift but disabled seating is available at the back of the Council Chamber on the ground floor. Please see the Committee Administrator who will be able to help you.	
Induction loop:	An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter.	
Recording of meetings:	<p>The Council may record this meeting and permits members of the public and media to record or broadcast it as well (when the media and public are not lawfully excluded).</p> <p>Any member of the public who attends a meeting and objects to being filmed should advise the Committee Administrator who will instruct that they are not included in the filming.</p>	

Agenda

Procedural Matters

Part 1 - Public

- 1. Substitutes**
- 2. Apologies for Absence**
- 3. Minutes** **1 - 4**

To confirm the minutes of the meeting held on 11 January 2018 (copy attached).
- 4. Public Participation**

Members of the public who live or work in Forest Heath are invited to put one question/statement of not more than 3 minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within 3 minutes, the person who asked the question may ask a supplementary question that arises from the reply.

A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start. There is an overall limit of 15 minutes for public speaking, which may be extended at the Chairman's discretion.
- 5. Announcements from the Chairman regarding responses of the Cabinet to reports of the Overview and Scrutiny Committee**
- 6. Barley Homes Group Ltd Annual Report 2018** **5 - 16**

Report No: **OAS/FH/18/004**
- 7. Lettings Policy** **17 - 60**

Report No: **OAS/FH/18/005**
- 8. Annual Presentation by the Cabinet Member for Resources and Performance** **61 - 72**

Report No: **OAS/FH/18/006**
- 9. West Suffolk Information Framework - Report from the Joint Task and Finish Group** **73 - 92**

Report No: **OAS/FH/18/007**

10. Work Programme Update

93 - 98

Report No: **OAS/FH/18/008**

11. Exclusion of Press and Public

To consider whether the press and public should be excluded during the consideration of the following items because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items, there would be disclosure to them of exempt categories of information as prescribed in Part 1 of Schedule 12A of the Local Government Act 1972, and indicated against each item and, in all circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Part 2 – Exempt

12. Exempt Appendix A - Annual Presentation by the Cabinet Member for Resources and Performance

99 - 100

Exempt Appendix A to Report No: **OAS/FH/18/006**

(This exempt Appendix A is to be considered in private under Paragraph 3 of Part 1 of Scheduled 12A of the Local Government Act 1972, as it contains information relating to financial or business affairs of any particular person (including the authority holding that information).